



National  
Defence

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nationale

Cadets and Junior Canadian Rangers



# 2023

# Air Cadet Summer Training Presentation



Canada 



# *Outline*

- What is the aim of Summer Training?
- What is the Cadet Activity Program (CAP)?
- What summer courses are available for Air Cadets?
- Who can attend the summer courses?
- Are there Participation Limitations for CTC courses?
- Who conducts and supervises the courses?
- Cadets - What will life be like at a CTC?
- Completing the application
- How do cadets get selected and what happens next?



# *Aim Of Summer Training*

- Provide instruction and opportunities to develop advanced knowledge and skills in specialized activities
- To develop instructors and leaders for these activities
- To provide further opportunities to employ the general knowledge and skills obtained through the squadron program



# ***Cadet Activity Program (CAP)***

Who can attend?

## **CAP 1:**

- first year cadets 12/13 years of age
- Level 1 cadets

## **CAP 2:**

- second year cadets 13/14 years of age
- Level 2 cadets

**Note:** Cadets cannot have Participation Limitations that preclude them from participation.



# ***Cadet Activity Program (CAP)***

CAP 1 & CAP 2 will be delivered at the “community” level

## **CAP 1:**

- Is designed to be an interactive day activity that occurs over 5 days.

## **CAP 2:**

- Is an elevated interactive program that will occur over 9 days.

## **Activities include:**

- Citizenship
- Sports activities
- Marksmanship
- CAF Engagement
- Tours
- Outdoor skills



# Cadet Activity Program (CAP)

## Course Dates and Locations

### CAP-1 (5 days)

	Location	Start	End
1	Fruitvale (overnight)	3 Jul 23	7 Jul 23
2	Terrace (overnight)	3 Jul 23	7 Jul 23
3	Vernon (overnight)	10 Jul 23	14 Jul 23
4	Abbotsford	3 Jul 23	7 Jul 23
5	Richmond	3 Jul 23	7 Jul 23
6	Surrey	3 Jul 23	7 Jul 23
7	Tri-Cities	3 Jul 23	7 Jul 23
8	Vancouver	3 Jul 23	7 Jul 23
9	Nanaimo	3 Jul 23	7 Jul 23
10	Victoria	3 Jul 23	7 Jul 23
11	Quadra (overnight)	10 Jul 23	14 Jul 23

### CAP-2 (9 days)

	Location	Start	End
1	Fruitvale (overnight)	16 Aug 23	24 Aug 23
2	Terrace (overnight)	16 Aug 23	24 Aug 23
3	Vernon (overnight)	10 Aug 23	18 Aug 23
4	Abbotsford	14 Aug 23	22 Aug 23
5	Richmond	16 Aug 23	24 Aug 23
6	Surrey	16 Aug 23	24 Aug 23
7	Tri-Cities	16 Aug 23	24 Aug 23
8	Vancouver	16 Aug 23	24 Aug 23
9	Nanaimo	16 Aug 23	24 Aug 23
10	Victoria	16 Aug 23	24 Aug 23
11	Quadra (overnight)	10 Aug 23	18 Aug 23



# *Summer Courses Available to Air Cadets*

- Cadet Administration and Supply Assistant
- Cadet Correspondent Course
- Cyber Training Course
- Drill & Ceremonial Instructor
- Fitness & Sports Instructor
- Air Rifle Marksmanship Instructor
- Advanced Aviation
- Survival Instructor
- Military Band Musician
- Glider Pilot Training Course
- Power Pilot Training Course
- International Air Cadet Exchange UK
- International Air Cadet Exchange USA
- Civil Air Patrol Cadet Officer Program USA
- Cadet Advisory Council



# ***Who Can Attend the Summer Courses?***

- Cadets age 14+
- Completed Proficiency Level 3 (Proficiency Level 4 and Level 5 are required for some courses)
- Be physically fit and in good health
- Have no participation limitations precluding them from participation at the CTC and/or course
- Be recommended by the Squadron Commanding Officer and selected by the RCSU





# Virtual Courses

## Basic Course Information:

- e-learning (EL) delivered by the Summer Digital Learning Centre (SDLC)
- Must have activated C365 account and access to Teams and Outlook

## Course Dates:

- 17 - 28 Jul 23
- 31 Jul – 11 Aug 23

Cyber Training	Cadets will learn cybersecurity skills required to practice safe and efficient defensive online behaviours. They will learn about advanced computer system analysis, develop an understanding of operating systems, and learn skills to participate in an international cybersecurity competition
Cadet Correspondent	Cadets will develop skills to tell the Cadet Program story and ensure that corps and squadrons are engaged in public affairs. Cadet correspondents may also be engaged in public affairs for regional / national events, Cadet Training Centres and Cadet Activity Program sites.
Cadet Administration and Supply Assistant	The Cadet Administration and Supply Assistant Course provides cadets an opportunity to learn the fundamentals of administration and supply procedures, and the subject matter knowledge to perform the duties of a Cadet Administration and Supply Assistant.



# ***Drill and Ceremonial Instructor***

## **Vernon CTC – Vernon, BC**

### **Basic Course Information:**

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to develop the skills and knowledge to become a Drill and Ceremonial Instructor

### **Course Dates and Prerequisites:**

- EL from 3-7 Jul 23
- IH 17 Jul – 4 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to Teams and Outlook



# ***Drill and Ceremonial Instructor***

## **Greenwood CTC – Greenwood, NS**

### **Basic Course Information:**

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to develop the skills and knowledge to become a Drill and Ceremonial Instructor

### **Course Dates and Prerequisites:**

- EL from 3-7 Jul 23
- IH 7 - 25 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to Teams and Outlook



# ***Fitness and Sports Instructor***

## **Vernon CTC – Vernon, BC**

### **Basic Course Information:**

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to develop the skills and knowledge to become a Fitness and Sports Instructor
- Cadets should have an interest in participating in physical activities

### **Course Dates and Prerequisites:**

- EL from 3-7 Jul 23
- IH 17 Jul – 4 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to Teams and Outlook



# ***Air Rifle Marksmanship Instructor***

## **Argonaut CTC – Gagetown, NB**

### **Basic Course Information:**

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to develop the skills and knowledge to become a Air Rifle Marksmanship Instructor
- Cadets should have an interest in participating in marksmanship and range activities

### **Course Dates and Prerequisites:**

- EL from 3-7 Jul 23
- IH 17 Jul – 3 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- No Participation Limitations with regards to participation in activities, including handling of firearms and live ammunition
- Activated C365 account and access to Teams and Outlook



# ***Military Band Musician***

## **HMCS Quadra & Vernon CTC - BC**

### **Basic Course Information:**

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to develop the skills as a musician in a military/concert band environment
- Cadets should have an interest in learning and participating in music training
- Instruments will be provided at the CTC so there is no need for cadets to bring their own

### **Course Dates and Prerequisites:**

- EL from 3-7 Jul 23
- IH 17 Jul – 4 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to Teams and Outlook



# *Advanced Aviation*

## Cold Lake CTC – Cold Lake, AB

### Basic Course Information:

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to learn and develop specialist knowledge and skills to be an instructor for aerospace activities at the squadron
- Cadets should have an interest in learning about the aerospace field

### Course Dates and Prerequisites:

- EL from 3-7 Jul 23
- IH 17 Jul – 11 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to Teams and Outlook
- Must not have participation limitation that requires cadet to be within 30 minutes of physician services





# *Advanced Aviation*

## Greenwood CTC – Greenwood, NS

### Basic Course Information:

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to learn and develop specialist knowledge and skills to be an instructor for aerospace activities at the squadron
- Cadets should have an interest in learning about the aerospace field

### Course Dates and Prerequisites:

- EL from 3-7 Jul 23
- IH 7 – 25 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to Teams and Outlook.





# *Survival Instructor*

## Cold Lake CTC – Cold Lake, AB

### **Basic Course Information:**

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to learn and develop knowledge and skills with regards to outdoor survival
- Cadets should have an interest in being outdoors and developing survival skills in the wilderness

### **Course Dates and Prerequisites:**

- EL from 3-7 Jul 23
- IH 17 Jul – 11 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to teams and outlook.
- Must not have participation limitation that requires cadet to be within 30 minutes of physician services



# *Survival Instructor*

## Blackdown CTC – Borden, ON

### Basic Course Information:

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to learn and develop knowledge and skills with regards to outdoor survival
- Cadets should have an interest in being outdoors and developing survival skills in the wilderness

### Course Dates and Prerequisites:

- EL from 3-7 Jul 23
- IH 10 – 28 Jul 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to teams and outlook.



# *Survival Instructor*

## Valcartier CTC – Courcelette, QC

### **Basic Course Information:**

- Hybrid Course with an e-learning (EL) component prior to in house (IH) training
- This course provides cadets an opportunity to learn and develop knowledge and skills with regards to outdoor survival
- Cadets should have an interest in being outdoors and developing survival skills in the wilderness

### **Course Dates and Prerequisites:**

- EL from 26-30 Jun 23
- IH 25 Jul 23 – 11 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 23
- 14 years of age by course start date
- Must be available for the full duration of the course
- Must speak French
- Activated C365 account and access to teams and outlook.



# ***Glider Pilot Training Course***

## **Brandon CFTC – Brandon, MB**

### **Basic Course Information:**

- In person training only
- This course provides cadets an opportunity to become a glider pilot and participate in various ground and aviation training, resulting in qualification and certification as a glider pilot
- Cadets must participate in Online Ground School (OGS), interview selection process, and meet the other requirements established in CJCR Sp Gp O 8060-7, especially for height/weight, prior to selection

### **Course Dates and Prerequisites:**

- 10 Jul – 25 Aug 23 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 16 years of age by 1 Sep 2023
- Must be available for the full duration of the course
- Valid Transport Canada Civil Aviation Category 3 Medical Certificate
- Must not hold any Transport Canada Civil Aviation pilot licence or permit
- Completion of OGS prior to 15 Jan 2023
- Completion of interview and selection process IAW CJCR Gp O 8060-7



# *Power Pilot Training Course*

**Various – Kamloops, Pitt Meadows, Campbell River, BC**

## **Basic Course Information:**

- In person training only
- This course provides cadets an opportunity to become a single engine power pilot and participate in various ground and aviation training, resulting in qualification and certification as a power pilot
- Cadets must participate in Online Ground School (OGS), interview selection process, and meet the other requirements established in CJCR Sp Gp O 8060-7, especially for weight, prior to selection

## **Course Dates and Prerequisites:**

- 10 Jul – 25 Aug 23 (not including travel)
- Level 4 qualified 30 Jun 23
- 17 years of age by 1 Sep 23
- Must be available for the full duration of the course
- Valid Transport Canada Civil Aviation Category 3 Medical Certificate
- Must not hold any Transport Canada Civil Aviation pilot licence or permit other than a glider pilot licence
- Completion of OGS prior to 15 Jan 2023
- Completion of interview and selection process IAW CJCR Gp O 8060-7



# ***Cadet Advisory Council***

## **Connaught CTC – Ottawa, ON**

### **Basic Course Information:**

- In person opportunity
- This Cadet Advisory Council brings senior cadets together from across the country to discuss and engage with organizational leadership to discuss the cadet program on an annual basis
- Outcomes from this council directly impact the future operational plans for the Cadet Program at a National Level

### **Course Dates and Prerequisites:**

- 26 Jun – 11 Aug 23 (not including travel)
- Level 4 qualified by 30 Jun 23
- 16 years of age by 30 Jun 23
- Must be available for the full duration of the course
- Preference may be given to bilingual cadets



# *International Air Cadet Exchange*

## *United Kingdom*

### **Basic Course Information:**

- In person opportunity
- This is a Nationally Directed Activity (NDA) vice CTC Course
- Selected cadets will meet at a centralized location prior to travelling to their selected country
- Training centre will provide host country brief, confirm cadet meets prerequisites to participate in training and ensure cadet meets all requirements for travel
- Cadets will participate in citizenship activities as well as other air related training opportunities

### **Dates and Prerequisites:**

- 13 – 27 Jul 23 (not including travel)
- Level 5 qualified by 30 Jun 23
- 17 years of age by 1 Jul 23
- Must be available for the full duration of the exchange
- Must have a valid Canadian Passport that is not expiring within 6 months of return date to Canada
- Completion of interview and selection process IAW [CJCR Gp O 8060-7](#)
- [Ref CJCR Gp O 8050-11](#)





# *International Air Cadet Exchange*

## *United States of America*

### **Basic Course Information:**

- In person opportunity
- This is a Nationally Directed Activity (NDA) vice CTC Course
- Selected cadets will meet at a centralized location prior to travelling to their selected country
- Training centre will provide host country brief, confirm cadet meets prerequisites to participate in training and ensure cadet meets all requirements for travel
- Cadets will participate in citizenship activities as well as other air related training opportunities

### **Dates and Prerequisites:**

- 13 – 27 Jul 23 (not including travel)
- Level 5 qualified by 30 Jun 23
- 17 years of age by 1 Jul 23
- Must be available for the full duration of the exchange
- Must have a valid Canadian Passport that is not expiring within 6 months of return date to Canada
- Completion of interview and selection process IAW [CJCR Gp O 8060-7](#)
- [Ref CJCR Gp O 8050-11](#)





# ***Civil Air Patrol Cadet Officer School United States of America***

## **Basic Course Information:**

- In person opportunity
- This is a Nationally Directed Activity (NDA) vice CTC Course
- Selected cadets will meet at a centralized location prior to travelling to the USA
- Training centre will provide host country brief, confirm cadet meets prerequisites to participate in training and ensure cadet meets all requirements for travel
- Cadets will participate in activities established by the USA Civil Air Patrol Cadet Officer School Program as well as other aviation related training opportunities

## **Dates and Prerequisites:**

- 15 – 31 Jul 23 (not including travel)
- Level 5 qualified by 30 Jun 23
- 17 years of age by 30 Jun 23
- Must be available for the full duration of the course
- Must have a valid Canadian Passport that is not expiring within 6 months of return date to Canada
- Completion of interview and selection process IAW [CJCR Gp O 8060-7](#)
- [Ref CJCR Gp O 8050-11](#)



# *Participation Limitations Information*

## Participation Limitations:

1. **must** be reviewed for each course the cadet applies for to ensure that their medical needs can be met for their safety and well being; and
2. are assigned by the Regional Medical Liaison Officer (RMLO) based on the information provided in the Detailed Health Questionnaire.

Contact the RMLO by emailing [RCSUPac.RMLO@cadets.gc.ca](mailto:RCSUPac.RMLO@cadets.gc.ca) or calling 250-363-0860 to discuss any concerns.



# *Participation Limitations*

Cadets **cannot** attend any CTC with the following Participation Limitations:

- “Unfit to attend Cadet Training Centre (CTC)”
- “Unfit to attend Nationally Directed Activities (NDA)”
- “Unable to attend overnight activities”



# *Participation Limitations (continued)*

The following Participation Limitations **may** prevent cadets from attending a CTC:

- “Requires enhanced screening for all activities outside corps/squadron area of responsibility; discuss with RMLO”
- “Requires specialized medical services weekly”
- “Cadet has a medical condition that may require special dietary needs during an exacerbation of condition”
- “Must be within 30 minutes of physician services”
- “May choose not to participate in certain activities”
- “Unable to participate in drill and parades”
- “May participate in physical activities at own pace and duration”

*\*\*This list is not limited to these Participation Limitations. Closer review is taken depending on the CTC supports and location.*



# ***Who conducts and supervises the courses?***

- Members of the Cadet Organizations Administration and Training Service (COATS) including Cadet Instructor Cadre Officers, Civilian Instructors, Regular Force, Primary Reserve members, and civilian contractors
- Senior cadets are also employed as staff cadets to assist with supervision and instruction
- The ratio of adult supervisor to cadet is approximately 1:10



# ***Cadets: What will life be like at a CTC?***

- Close quarters with cadets from all over Canada
- Meals in mess halls
- Early wake-ups and busy training days
- Organized evening activities
- You meet great people and make lifelong friendships
- You learn technical skills and life skills
- You will receive a cadet training allocation (approximately \$60.00/week) for overnight training at a CTC. Cadets need to have a personal banking account and bring a void cheque or banking information sheet provided by their financial institution. All cadets are highly encouraged to bring a debit card for purchases at the cadet canteen and are discouraged from bringing cash.



# *Completing the Application*

Every year cadets are not selected because of incomplete information in Fortress. Please read the application thoroughly. Here are some specific items to pay particular attention to:

## **Contact Information**

Ensure that your current phone numbers and email addresses are on file with the squadron by completing the annual validation form.

## **Additional Information**

If you do not know the information required, check with the squadron staff. They can provide the information available in Fortress or your personal folder.

## **Medical Health Changes**

Medical information must be the most current available. If your medical information has changed you will need to fill out a Detailed Health Questionnaire.



# *How are cadets selected?*

- Cadets submit their list of choices to the squadron staff
- Squadron staff must then create applications in Fortress
- The Squadron CO reviews each cadet application and prioritizes them based on merit and level of participation in squadron activities and other factors
- Applications are then submitted to RCSU for selection
- RCSU will select/course load cadets based on the applications received from across the region. There are limited positions available for all courses so an application does not guarantee selection

## **Note:**

- Cadets and parents need to be aware that medical/participation limitations (including allergies and asthma) may prevent or limit selection for CTC courses
- Incomplete personal or medical information in Fortress can also prevent or delay selection
- ***Not all cadets will get the opportunity to attend summer training.***





## ***What happens after a cadet is selected?***

- Squadron staff will notify the cadet of their selection and present an “Offer of Participation”
- Both the cadet and the parent must sign the offer
- Squadron staff will submit response (accept or decline) into Fortress
- Original signed offer will be brought to the CTC by the cadet and a copy will be kept at the squadron
- Travel Orders and Joining Instructions will be communicated through squadron staff



# *Completing the Offer of Participation Form*

- **Section 1 – PERSONAL INFORMATION:**
  - Ensure ALL information is correct and up to date so make any necessary corrections
- **Section 2 – OFFER OF PARTICIPATION:**
  - Provides course information including course dates and CTC. Note that the dates listed are course dates and cadets may travel up to two days prior to and following the course dates listed
- **Section 3 – CADET’S ACKNOWLEDGEMENT:**
  - Please read and check off the “Yes” or “No” box as applicable and cadet signs and dates
- **Section 4 – PARENTAL CONSENT:**
  - Please read carefully, especially the paragraph asking if there have been changes to the cadet’s “physical, medical or psychological condition”. Parent/Guardian checks the appropriate box then signs and dates
- **Section 5 – ADDITIONAL CONTACT INDIVIDUALS:**
  - Person will be “Emergency Contact” if parents cannot be reached
  - If family will visit the cadet at CTC, include them in this list
- **Return completed form to squadron staff**



**Questions?**

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